

# APPLICATION FOR SWAPPING APARTMENTS

If you wish to swap apartments with another tenant, simply fill out this form and return it to DEAS. On the bottom of the form you can read about how to send it to us.

I am applying to swap my apartment (A) with apartment (B) as of \_\_\_\_\_  
Date

## INFORMATION ABOUT YOUR CURRENT APARTMENT (A)

NAME\* \_\_\_\_\_  
My name

E-MAIL\* \_\_\_\_\_

NAME\* \_\_\_\_\_  
The name of my co-occupant

E-MAIL\* \_\_\_\_\_

TENANCY NUMBER\* \_\_\_\_\_  
The same as your customer number – You can find your customer number at the top of your rent invoice.

\* Required fields

## INFORMATION ABOUT THE PROPERTY MANAGER OF THE APARTMENT YOU WOULD LIKE TO SWAP TO (SWAP LEASE) (B)

COMPANY NAME\* \_\_\_\_\_

NAME OF PROPERTY MANAGER\* \_\_\_\_\_  
(Employee)

PHONE NUMBER\* \_\_\_\_\_

E-MAIL\* \_\_\_\_\_

\* Required fields

## INFORMATION ABOUT THE PERSON YOU ARE SWAPPING APARTMENTS WITH (SWAP LEASE) (B)

NAME\* \_\_\_\_\_  
The person with whom you are swapping

NUMBER OF PEOPLE IN THE HOUSEHOLD\* \_\_\_\_\_

E-MAIL\* \_\_\_\_\_

TENANCY NUMBER\* \_\_\_\_\_  
The same as your customer number – You can find your customer number at the top of your rent invoice.

\* Required fields



### WE HAVE SOME CONDITIONS TO BE FULFILLED IN ORDER FOR YOU TO SWAP:

- You and your co-occupant (if any) must have lived in the apartment for at least three years.
- You, and the person with whom you are swapping apartments, must submit the new addresses to the population register.
- The number of people in the household must not exceed the number of habitable rooms in the apartment.
- Swapping is not possible until both you, and the person with whom you are swapping apartments, have signed the new lease, paid the deposit for your new apartments, etc.
- DEAS must have received the application at least 1 1/2 month before you wish to swap apartments.

The swap is considered as ordinary vacating. Therefore, inspections when moving in and inspections on vacation will take place, and your apartment must be vacated according to the conditions described in your lease. The swapping parties cannot necessarily move in on the same conditions. The landlord can choose to modernize the apartments. This entails that the apartment must be left empty for approximately two months. In case of modernization, the rent is raised in correspondence with the improved state of the apartment.



## STATUTORY DECLARATION

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I, and the person with whom you are swapping apartments, declare that we have provided the information unreservedly and in accordance with the truth.

We also declare that we are obliged to take over each other's apartments and submit the respective addresses to the population register. We understand that a failure to meet the preconditions from either one of the parties is sufficient for the landlord to cancel the agreement.

I declare that I understand that this application is to be considered as an immediate termination with contractual notice to end the lease, if the application for swapping is approved by both parties.

## SIGNATURES OF THE SWAPPING PARTIES

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TENANT 1\*

\_\_\_\_\_  
[Your name]

DATE\* \_\_\_\_\_

SIGNATURE\* \_\_\_\_\_

\* Required fields

TENANT 2

\_\_\_\_\_  
[The name of your co-occupant]

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

SWAPPING PARTNER\*

\_\_\_\_\_  
[Name of the person with whom you are swapping apartments]

DATE\* \_\_\_\_\_

SIGNATURE\* \_\_\_\_\_

\* Required fields



If you have any questions for DEAS, you can find contact information for your property manager on [www.deas.dk/contactperson](http://www.deas.dk/contactperson) or you can call [+45] 70 30 20 20.

## HOW TO SEND YOUR APPLICATION

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The form is signed by you (all renters) (A), and the person with whom you are swapping apartments. The administrator who is administering the lease of your swapping partner (B), must approve the swap and sign the form.

Fill out the form electronically, then print it and take care of the signatures. After that, send it to [info@deas.dk](mailto:info@deas.dk) or mail it to DEAS A/S, Dirch Passers Allé 76, 2000 Frederiksberg. At the same time, we ask you to forward a copy of your swapping partner's current lease (B).

When DEAS has received the application, you will be notified whether the apartment swap can be approved. If it is approved, the

form is returned to you with a DEAS signature. You will simultaneously be notified whether the landlord wishes to modernise the apartment, and at what rate it will be rented out after the swap.